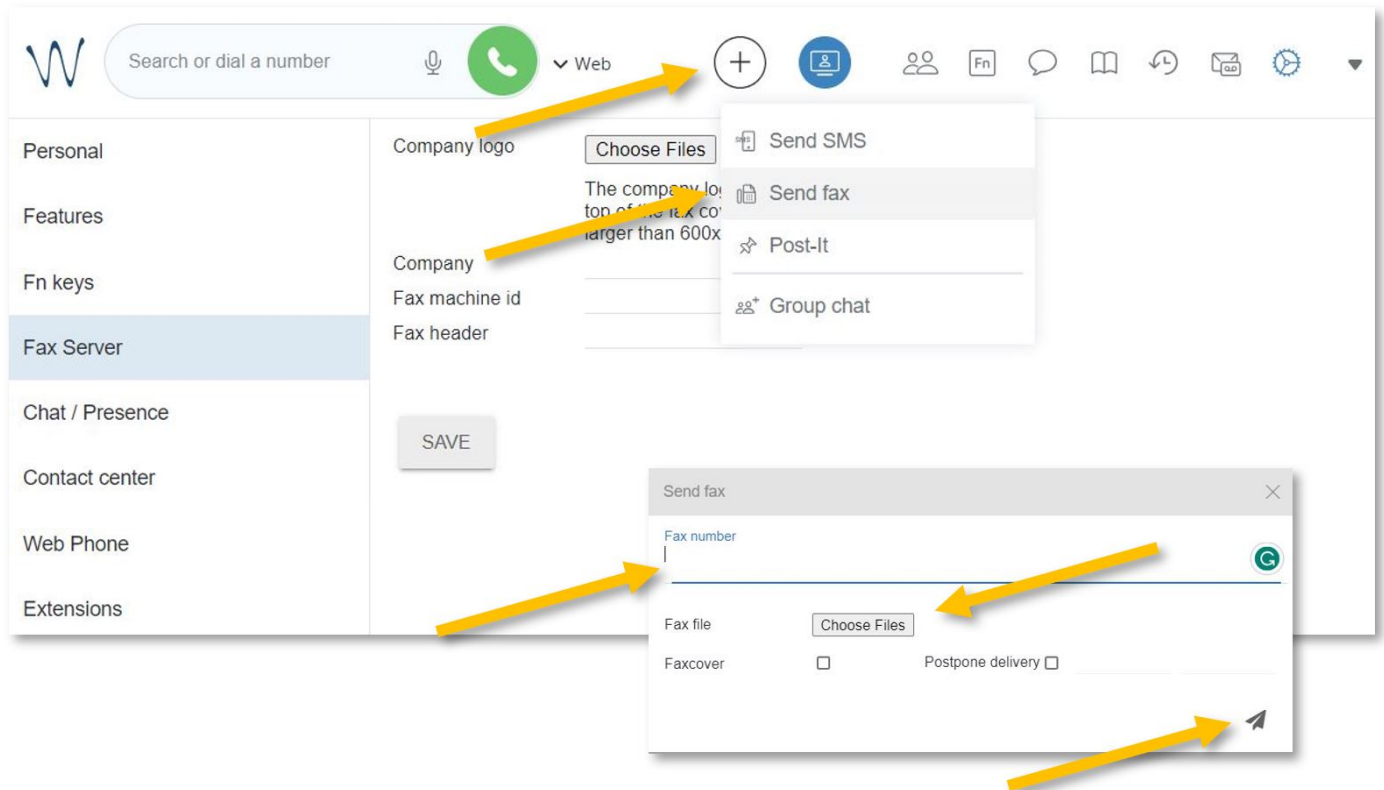


If you need to send a fax, open <https://isb2.wildixin.com/collaboration/> login and click on the big **+** bubble. Select **Send Fax**.

In the pop-up window, insert the fax number in +32 format, choose the file you want to send (pdf format), and press the **send icon**.



You will receive a confirmation email with your attachment and a full report.

To set up a **Faxcover**, please go to **Settings** and select the **Fax Server** menu from the left panel.

Add the ISB logo and name;

Under **Fax machine id**, you can add the school's fax number, +3226614200;

Under **Fax header**, you can add your name or other important data relevant to the receiver.

Do not forget to press **Save**.

W

Search or dial a number

Web

Personal

Features

Fn keys

Fax Server

Chat / Presence

Contact center

Web Phone

Extensions

Company logo

Choose Files

The company logo will be displayed at the top of the fax cover. Do not use images larger than 600x300 pixels.

Company

Fax machine id

Fax header

SAVE

Revision #2

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