

Office Suite

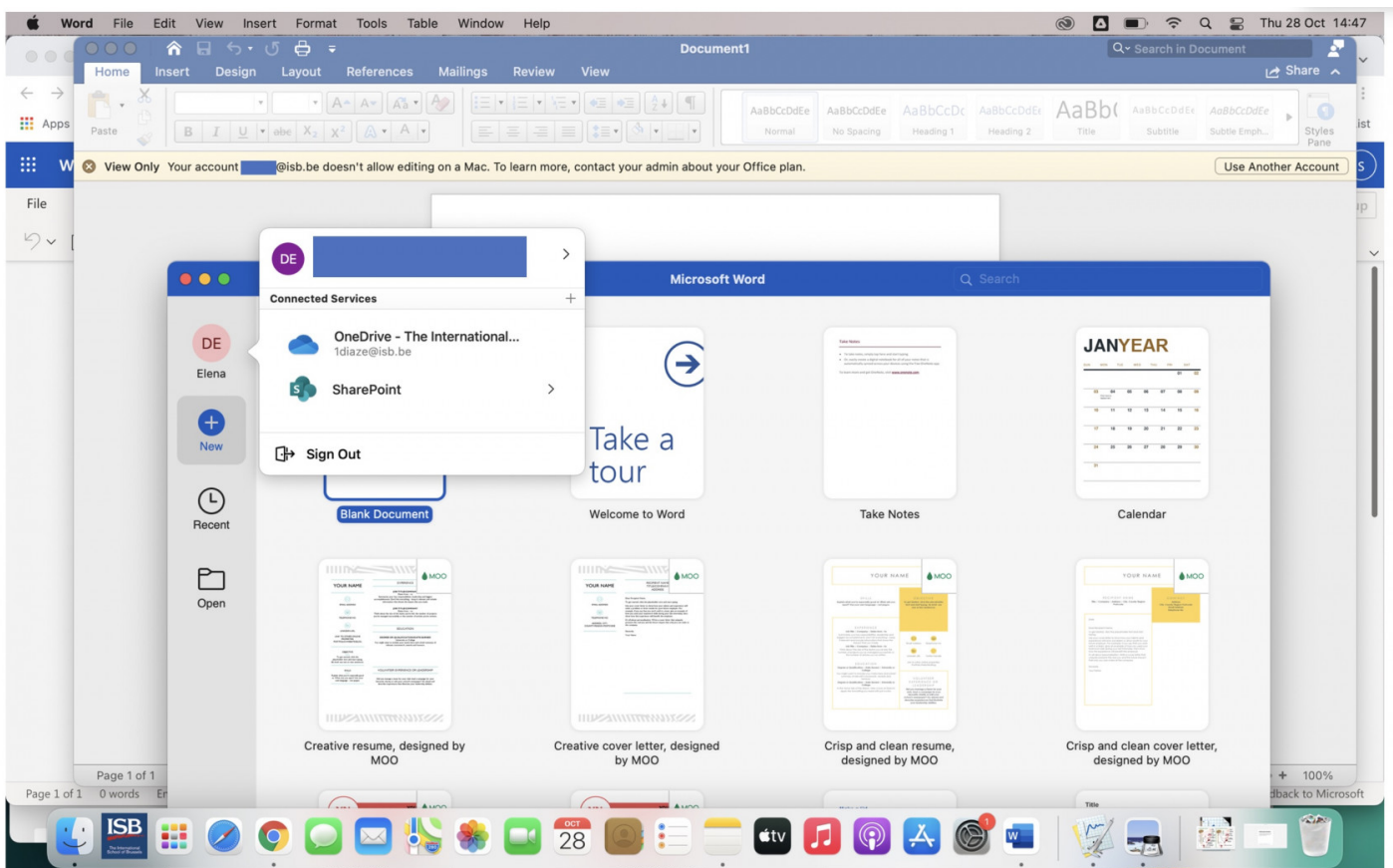
Word, Excell, PowerPoint, etc.

- [Office - Word, Excel, PowerPoint - No editing rights](#)
- [Advanced Math/Equations symbols](#)

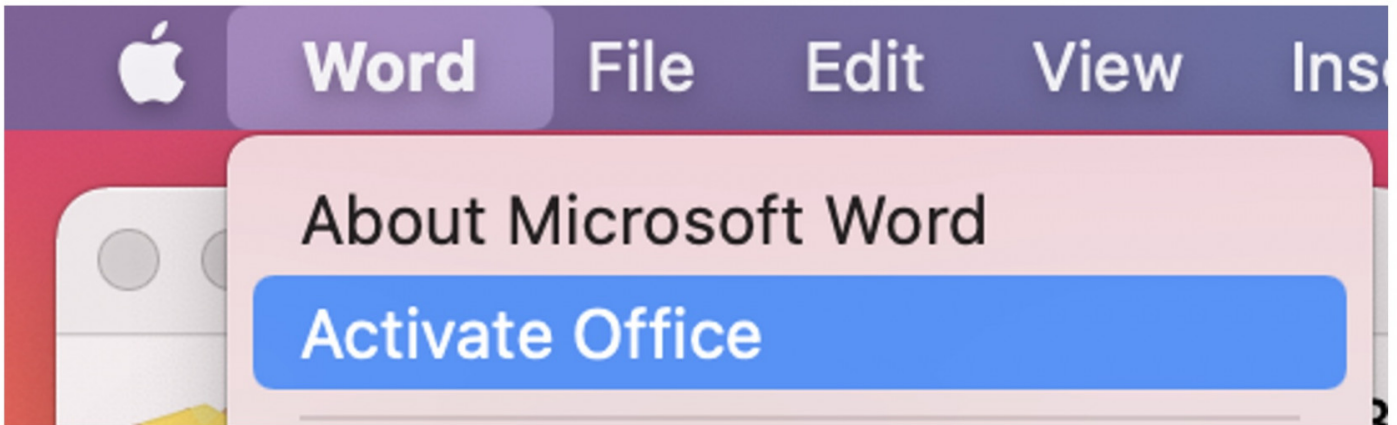
Office - Word, Excel, PowerPoint - No editing rights

If you discover that Word, Excel, PowerPoint, or any other Office apps, do not let you edit your documents, please follow the steps underneath to fix the problem.

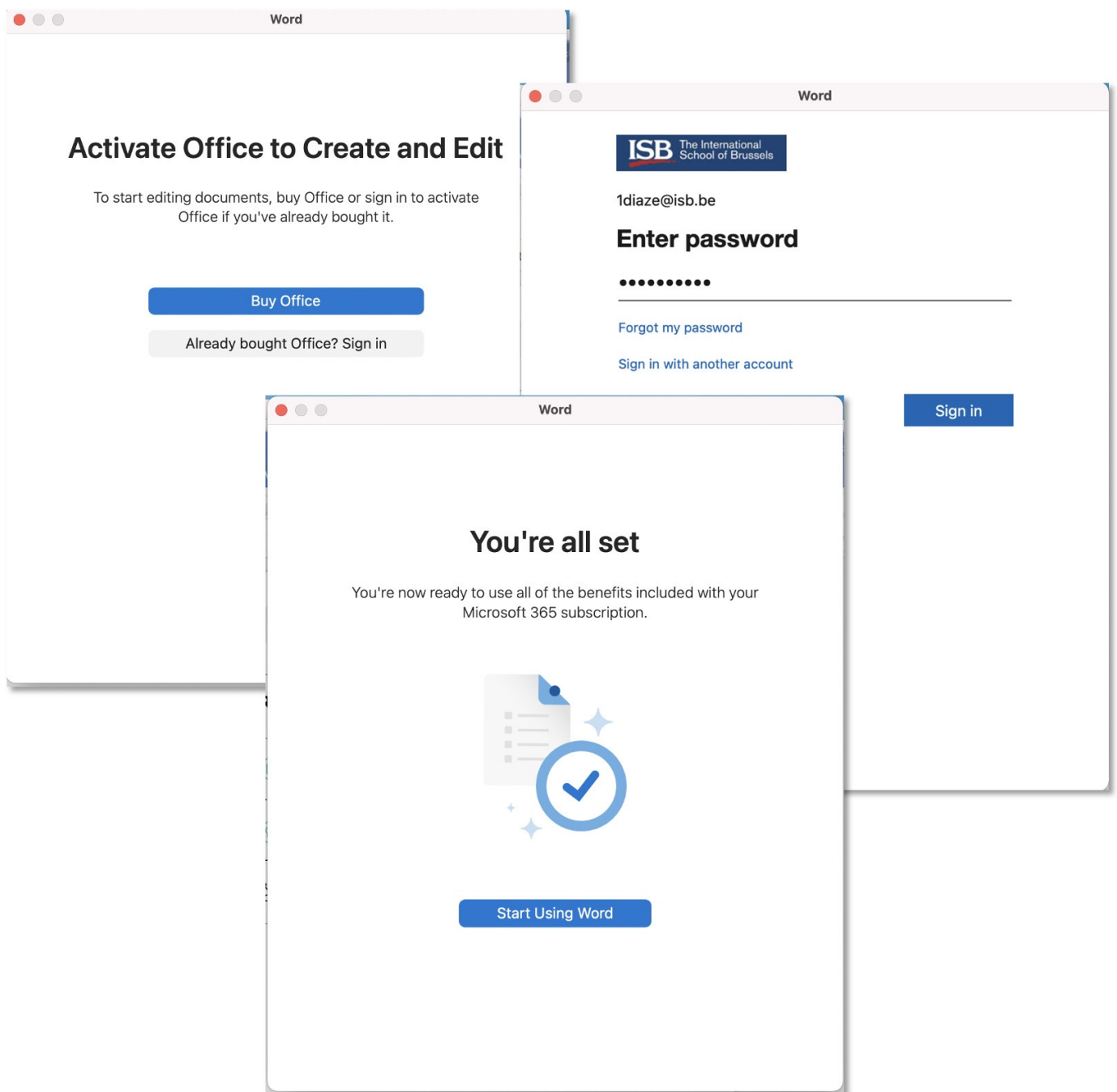
- If the problem persists, please let the IT department know at ithelpdesk@isb.be



Bring the app into focus, and click on its name on the top bar (in our example Word); from the drop-down list, select Activate Office.



In the window that pops up, select **Already bought Office?** Enter your password and **Sign in**. **Start Using Word**.



Advanced Math/Equations symbols

For now, Math Type cannot be activated on Macs, but Word has its own equation creator/editor.

To use the menu, click on the Insert tab, select the education symbol, and "Insert new equation."

