

# What about my keyboard shortcuts? (Copy-paste, print, find, etc.)

For most of them, use the '⌘ command' key instead of the Windows' darling, Ctrl.

You can find underneath the most used shortcuts in alphabetical order. Please read the last phrases if what you need is not on the list.

**Close window or tab:** ⌘ command + w

- **Reopen closed tab:** ⌘ command + shift + t (Safari, Chrome, etc.)

**Copy:** ⌘ command + c

- **Paste:** ⌘ command + v

**Cut:** ⌘ command + x

**Cycle through all open apps:** ⌘ command + tab

**Cycle through browser tabs:** ⌘ command + options + arrows (← →)

**Find:** ⌘ command + f

**Find and replace:** ⌘ command + Shift + f

**Force quit an app** (task manager style): ⌘ command + option + esc

**Minimize window:** ⌘ command + m

**New:** ⌘ command + n

**Paste:** ⌘ command + v

**Print:** ⌘ command + p

**Quit:** ⌘ command + q

**Rename file:** select the file and press return (Enter)

**Reopen closed tab:** ⌘ command + shift + t (Safari, Chrome, etc.)

**Save:** ⌘ command + s

**Search** (for apps, documents, etc.): ⌘ command + spacebar

**Select all:** ⌘ command + a

**Undo:** ⌘ command + z

Where can I find the whole list?

Open System Preferences, select Keyboard and go to the Shortcuts tab.

OK, OK, but where are my function keys? (F1, F2... F12)

Press and hold the Fn key (the first key in the lower-left) - the Control Strip will show the old function keys.

What's up with the Control Strip?

The Control Strip is in flux, and it tries to show the most used actions or shortcuts when needed. The screen brightness and the system volume controls tend to be there all the time, but the buttons will change depending on the in-use app. You can select back-forward, search, new tab, and so on, while browsing, or play, pause, and jump to, when listening to music or watching a video.

The Control Strip can also be customized to show other buttons if needed. For example, I do not use Siri, but I need to lock my screen every time I leave my desk. I've changed the Siri button with the lock-screen one.

To customize the Control Strip, open System Preferences, select Keyboard, and click on Customize Control Strip. If what you need is in the list, grab it with the mouse cursor and drag it into the Control Strip. Press Done.

What if the shortcut that I need, or usually use on Windows, it's not available on Mac?

You can try to create it using the underneath tutorial:

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